

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING HELD ON  
08th Nov/2021 to 09th Nov/2021, AT THE CONFERENCE HALL OF DEPUTY  
COMMISSIONER, DHEMAJI**

Members present: - Enclosed at **Annexure-I**.

Sl/No.	Name of Department	Date: 08/11/21 Time: 3 p.m to 6 p.m	Sl/No.	Name of Department	Date: 09/11/21 Time:11.00 a.m onwards
1	Health & Family welfare		1	Agriculture/Horticulture/KVK	
2	Education		2	AH& Veterinary	
3	W.R Division		3	Dairy Development	
4	PWD Roads		4	Zila parishad/DRDA	
5	PWD Building		5	DFDO	
6	PWD Electrical		6	NULM/SRLM	
7	PWD NH		7	Skill Development	
8	ITDP		8	Irrigation	
9	SDWO		9	Soil Conservation	
10	IT/E Gov/PFC		10	PHE	
11	Excise		11	Handloom & Textiles	
12	UDD/DMB/SMB/DDA/T&CP		12	Sericulture	
13	APDCL/AEGCL		13	DSWO	
14	DI& PRO		14	DI&CC	
15	ARCS		15	District Sports Office	
16	DFO(T)/Social forestry		16	LDM	
17	Culture		17	Labour/Tea Tribe welfare	
18	DTO		18	FCS&CA	

The DDC meeting was presided over by Sri. P. Vijaya Bhaskar Reddy, IAS, Deputy Commissioner, Dhemaji. The Chair welcomed all the members present in house and started the DDC meeting by reviewing department wise progress report submitted by the department.

The Chair had detailed discussion on every schemes/ projects implemented by the concerned departments with the help of PPT presented by the respective HoDs. The discussion and deliberations have summed up the following points.

Sl. No.	Name of Department	Discussion/Issues/ directions	Action
1.	PWD Dhemaji Territorial (Roads)	<p>a) The AEE informed the house that all remaining parts of the PMGSY (both bridges and Road parts) will be completed within 31<sup>st</sup> March/2022.</p> <p>b) The AEE apprised the house that schemes under SOPD, RIDF etc have been running smoothly in the district and expected to complete within stipulated time.</p> <p>c) The Chair directed AEE to include pole shifting / contingency cost in the future plan &amp; estimates of the new roads of the district so that the shifting process can be completed smoothly.</p>	<p>EE PWD(R) Dhemaji</p> <p>EE PWD</p>

		<p>c) The Chair directed EE PWD (R) Dhemaji to submit progress report of Department on last day of every month so that the same may be properly verified by the DDC Dhemaji before presenting the DDC meeting.</p> <p>c) The Chair directed the EE PWD (R) Dhemaji to expedite the remaining works of the department especially the works under flagship programme like PMGSY,SOPD (All), RIDF etc. so that the same may be completed within stipulated time frame.</p>	(R),DMJ
2.	PWD Jonai Territorial (Roads)	<p>a) The EE apprised the house that schemes sanctioned under SOPD TSP&amp;SCSP to the division have been submitted to Deputy Commissioner.</p> <p>b) The Chair showed his displeasure for not comply with previous DDC meeting resolution by not discussing the details of 08 Nos. of projects falls under Town committee area with the DDC Dhemaji to prevent the duplicity of the roads .</p> <p>c) The EE PWD (R) apprised the house that all the schemes under the division running smoothly including SOPD (FDR) 20-21.</p> <p>d) The Chair directed the EE PWD (R) to expedite the remaining works of the department especially the works under flagship programme like PMGSY,SOPD (All), RIDF etc. so that the same may be completed within stipulated time frame.</p> <p>e) The Chair directed EE PWD (R) Jonai to submit progress report of Department on last day of every month so that the same may be properly verified by the DDC Dhemaji before presenting the DDC meeting.</p>	EE PWD ( R ) Jonai
3.	Water Resource Division	<p>a) The Chair instructed the EE to initiate dredging works in the important rivers of the district.</p> <p>b) The EE apprised the house that DPR have been submitted to initiate the dredging works in the Jiadhul river bed under CM's special packages.</p> <p>c) The Chair suggested that silt of the river bed can be utilized for the earth filling activities of the district.</p>	

		<p>d) The Chair directed the EE (WR) to expedite the remaining works of the department especially the works under flagship programme like SDRF, RIDF, SOPD (G) etc. so that the same may be completed within stipulated time frame.</p> <p>e) The Chair directed the EE (WR) to submit monthly progress report as per the format provided by the DDC and the progress report should reach in the last date of every month.</p>	EE (WR) Dhemaji
4	PWD (NH)	<p>a) The AE (NH) apprised that the 98% works of road marking &amp; installation of signage rumble strips etc have been completed on NH from Dhemaji Children Park to Kulajan.</p> <p>b) The piling works of Kumoita Bridge is in progress.</p> <p>c) The survey on NH for demarcations of encroachment zone have been completed by the department and report submitted to the concerned Circle Officer for initiating eviction drive.</p> <p>d) The Chair directed AEE to initiate the works on de siltation under river bridges of the district with approximate area of 100 meters for both side of the bridges.</p> <p>e) The Chair directed the AE to expedite the pending works.</p>	AEE (NH)
5	Dist. Fishery Development Office	<p>a) The DFDO apprised the house that under PMMSY 2020-21, all components have achieved 80-85 percent of progress.</p> <p>b) The Chair directed the DFDO to select 10 Nos. of location in rural areas for Construction of New Fishery in the district.</p> <p>c) The Chair asked DFDO to add himself in the banking group of Dhemaji district so that bank related issues of beneficiaries can directly upload in the group especially the matter relating to sanction of KCC proposals under the department where only 20 Nos. have been sanctioned against the 3774 Nos. of submitted proposals of Dhemaji district.</p> <p>d) The Chair instructed the DFDO to take necessary steps for creation of</p>	DFDO.Dhemaji

		<p>Fishery in the low lying Government land of Dhemaji District. In this regard the DFDO informed the house that as many as 05 Nos. of proposals have been sending to the Deputy Commissioner office Dhemaji for required approval.</p> <p>e) The Chair directed DFDO to keep close monitoring on the beneficiary related scheme for successful implementations of the schemes.</p>	
6	PWD (B)	<p>a) The AEE PWD (B) to apprised the house that the construction works of Jonai Circuit house has been completed.</p> <p>b) The AEE informed that the publish of new tender for purchasing furniture of the Jonai Circuit House is under way.</p> <p>c) The AEE informed the house that due to land encroachment at Dhemaji Poly Technique, Simen Chapori the Boundary Construction could not be completed.</p> <p>d) The Chair directed AEE to take prompt action to complete the important schemes like Construction of pediatric ICU component at Dhemaji civil hospital, Silapather Town Hall etc without further delay.</p>	AEE PWD ( B)
7	ASRLM	<p>a) The Chair showed displeasure on the performance report submitted by the DPM.</p> <p>b) The Chair directed DPM (ASRLM) to strictly monitor the target achievements ratio of Jeevika Sakhi, Bank Sakhi of Dhemaji district.</p> <p>c) The Chair asked the DPM to submit the performance of Jeevika Sakhi to Deputy Commissioner, Dhemaji.</p> <p>d) The Chair directed DPM to submit the performance report in the last day of every month without delay.</p>	DPM (ASRLM)

		<p>e) The Chair instructed the DPM to submit database analysis of detail activities under ASRLM to Deputy Commissioner.</p>	
8	NULM	<p>a) The CPM ASULMS (Day-NULM) Dhemaji apprised the house that list of 42 Nos. of migrated labours have been taken from labour officer and registered them for various training under the mission.</p> <p>b) The CPM apprised the house that 03 Nos. of alternative sites have been selected by the E.O for vending Zone in the Dhemaji town.</p> <p>c) The Chair directed the CPM to declare Vending Zone in consultation with Executive Officer of the concerned Town committees/ MB of the district preferably in the less congestion areas of the Towns.</p> <p>d) The DPM informed the house that 04 Nos. of homeless shelters have been traced within Dhemaji Town and necessary procedure will be followed to give them proper shelter.</p> <p>e) The Chair urged CPM to expedite the activities under the mission in the district for holistic development of the district.</p>	CPM (ASULMS)
9	Zila Praished	<p>a) The CEO apprised the house about the important schemes running in the district. Namely IGNOP, IGNWPS, SKKSBPA, IMSWPA, AHMSA in the district.</p> <p>b) No New entry added in the Central assistance programmes in the District. State Government Schemes like SKKSBPA where beneficiaries updated &amp; added month wise subject to fulfillment of minimum criteria.</p> <p>c) Chair requested the CEO to priorities the earth filling of all Government Office Campus; all school campus in the rural areas of the district under MGNREGA.</p> <p>d) Chair also suggested for boundary wall and fencing in the Govt Institutions of rural areas on priority basis.</p> <p>e) The CEO requested all HoDs of the district to submit infrastructural development plan of Govt. Office buildings to the concerned BDOs as the works will be sanctioned under 15<sup>th</sup> finance grant.</p>	CEO, Zila Parishad

10	Education	<p>a) The DEEO apprised the house that under MDM hot cooked meal has been serving in the schools as per the Government menu in the district.</p> <p>b) The DEEO &amp; Inspector of Schools apprised the house that list of schools have been submitted for up gradation of School buildings to respective BDO's.</p> <p>c) The DEEO apprised the house that the report on the status of schemes of consumption of Iron &amp; Folic acid have been submitted. The Inspector of Schools informed the house that the distributions of Napkings among girls' students have not running due to non supply of Napkings.</p> <p>d) The DEEO informed the house that 1525 Nos. of Kitchen Garden have been running in the district and asked help from Agriculture Department for expansion of the same in the district.</p> <p>e) The Chair assured all possible help in this regard.</p>	IS/DEEO
11	AH& Veterinary	<p>a) The progress of insurance under NLSM has been elaborated by the DVO, Dhemaji. where only 3% insurance have been covered out of 5.00 Lacs cattle in the district.</p> <p>b) The Chair directed DVO to discuss the insurance issues with the DDC Dhemaji and requested DDC to take up the issue with Director, AH &amp; Vety Department, Guwahati.</p> <p>c) The Chair directed DVO to intensify the awareness camps in the rural ares for maximum coverage of insurance schemes. The Chair also directed DVO to aware the piggery farmers on the genesis of JE diseases so that the JE infections &amp; death can be minimize in the district.</p> <p>d) The Chair directed DVO to submit the list of rural Institutions under the department to the concerned BDO on urgent basis to initiate infrastructure up gradation activities under 15<sup>th</sup> finance assistance.</p> <p>e) The DVO apprised the house that artificial insemination will boost the milk production in the district. The traditional way of cattle rearing not suitable for AI and therefore awareness among the</p>	DVO

		<p>Dairy farmers is highly essential in the district.</p> <p>f) The Chair directed DVO to take necessary measures to increase milk production in the district in consultation with the Asst. Director, Dairy Development without delay.</p>	
12	Health & Family welfare	<p>a) The Jt. DHS apprised the house that district has good rate of Institutional delivery in compare to the State average where 91 % deliveries have been covered under JSY scheme. The Chair advised the Jt. DHS to cover maximum Nos. of JSY beneficiaries for opening of bank account in the district.</p> <p>b) The Chair suggested the Jt. DHS to open AADHAAR card &amp; bank account to the PW during Antenatal care period for easy transfer of Government cash benefit to the PW during pre and post delivery period.</p> <p>c) The Jt. DHS apprised the house that the list of Rural Health Institutions for infrastructure development have been submitted to the concerned BDO with a copy to DC, Dhemaji.</p> <p>d) The Chair expressed his willingness to reduce the MMR, IMR in the district and directed Jt. DHS to take prompt action in this regard.</p> <p>e) The Chair reviewed the Covid 19 vaccination status of the district and directed Jt. DHS to prepare ASHA wise list of resistant cases in the district so that same may be covered after giving them proper IEC in this regard.</p> <p>f) The Chair expressed satisfaction on the progress of the district in the health programmes and directed Jt. DHS to attend the DDC meeting with the comparative reports of district health indicators for better evaluation.</p>	<p>Jt. DHS</p> <p>LDM</p>
13	Transport	<p>a) The DTO apprised the house that 3rd phase of Mukhya Mantir Grayma Poribohan Achani (MMGPA has been open for public for submission of application .</p> <p>b) The Chair directed DTO to conduct awareness drive for successful implementation of MMGPA 3<sup>rd</sup> phase. .</p>	<p>DTO</p>

		<p>phase. .</p> <p>c) The Chair directed the DTO to verify &amp; cease the E Rickshaws running in the roads without required documents immediately. The Chair directed DTO to submit action taken report in the next DDC meeting in this regard.</p> <p>d) The Chair directed the DTO to follow up the matter in relation to payment of Govt. Vehicle tax by the HoDs of the district. -</p> <p>e) The Chair directed DTO to take prompt action against the rule violators' of MV Act 2019 in the district by increasing random checking in the different locations of the district.</p>	
14	Labour Dept.	<p>a) The Chair expressed satisfaction for conducting drive to rescue Child labour in the district.</p> <p>b) The Chair directed Labour officer to discuss the issue of Labour requirement in JJM with the EE PHE on urgent basis.</p> <p>c) The Labour officer apprised the house that efforts have been made to register the unorganized sector labour in the e-SHRAM portal within the district.</p>	Labour Officer
15	Cultural Dept.	<p>a) The Cultural officer apprised the house that there has not been running any scheme in the district.</p>	Cultural Officer
16	Dairy Development	<p>a) The Chair directed Asst. Director to prepare a plan of action for initialization of Milk Cooperative Society in the district in consultation with LDM, Dhemaji.</p> <p>b) The Chair directed Asst. director to operationalise the Milk Cooperative society as per replication of SITA JOKHOLA within one to two month in the district.</p> <p>c) The Chair suggested forming district level society so that infrastructure related issues can be handled properly.</p> <p>d) The Chair directed Asst. Director to submit plan of action for enhancement milk production in the district in a systematic way in the next DDC meeting.</p> <p>e) The Asst. director apprised the house that Pasteurization Plant will be setup at Dhemaji very soon.</p>	Asst. Director
17	Agriculture	<p>a) The DAO apprised the house that the task to cross verify the list of beneficiaries under SDRF have</p>	DAO



		<p>been completed.</p> <p>b) The LDM informed the house that the KCC status of the district will slowly improve.</p> <p>c) The Chair requested DDC to take up the issue with the LDM for smooth mobility of KCC loan.</p> <p>d) The DAO apprised the house that negotiations have been under way with the Company for delivery of remaining Tractors under CMSGUY as early as possible.</p> <p>e) The DAO said that all other schemes have been running smoothly in the district.</p>	LDM
18	Irrigation	<p>a) The AEE informed the house that the artificial POND proposals near the vicinity of the Rivers like Kumotia, Gai, Jiadhah etc discussed with the higher authority of the department and they had suggested not to go with the project.</p> <p>b) The AEE apprised that other schemes running in the district smoothly.</p>	EE, Irrigation
19	Sports	<p>a) The DSO informed the house that 90% physical and 63% financial progress achieved for Dhemaji Stadium.</p> <p>b) The DSO pointed the audit related issues have delayed the release of funds to the field development schemes of the schools.</p> <p>c) The DSO apprised the house that the feasibility of the water sports in the different locations of the district has been surveyed especially in the sites near the Bogibill bridges. DSO said that complete proposal will be submitted soon after the completion of the survey.</p>	DSO LDM
20	APDCL/AEGCL	<p>a) The Chair had a detail discussion on the issues of the APDCL. The AGMs apprised the house that survey in the town areas especially from Telijan to Children park already completed where Electricity pole positions have to be shifted.</p> <p>b) The AGM Dhemaji informed that due to operationalise of Balijan Grid the power scenario of Dhemaji town area will improve.</p> <p>c) The AGMs apprised the house that survey on the load capacity in the Dhemaji town especially Government Buildings have been</p>	AGM, Dhemaji/ Jonai  AEGCL Official

		<p>within 11<sup>th</sup> Nov/2021.</p> <p>d) The Chair requested all HoDs to pay regularly their Office electricity bill. In this regard the AGM informed that Forest department has the highest Nos. of unpaid bill in the district.</p> <p>e) The Chair asked AGMs to regularly update the public grievance report for which the Chair suggested to designate two days in a month preferably first &amp; third Monday.</p>	
21	T&CP/ MBs/DDA	<p>a) The E.O, Dhemaji Municipal Board apprised the house about the ongoing works in the Dhemaji Municipal board area. The E.O informed that the ongoing drainage works within Dhemaji Town running smoothly and expected to complete within time.</p> <p>b) Regarding PMAY –HFA(Urban) the district released 2709 Nos. 1<sup>st</sup> Installment, and 1592 No 2<sup>nd</sup> Installment where 651 No. completed the construction work..</p> <p>c) The Chair directed the Officials to conduct a joint meeting (M/B, T&amp;CP) for successful implementation of Solid Waste Management in the Dhemaji Town.</p>	All Concerned Officials of the respective Depts.
22	Excise	<p>a) .The Chair viewed seriously on the decreasing trend of revenue earned by the Excise Dept in the district.</p> <p>b) The Chair directed the Supt. Excise to take necessary steps for setup of bonded warehouse in the district so that the wholesale market of the district growth as per expected level.</p> <p>c) The Chair directed the Supt. of Excise to serve open public notice in this regard so that competent party may come for setup of bonded warehouse in the district.</p> <p>d) The Superintendent Excise apprised the house that district has lost handsome revenue due to permission given by Arunachal Government for opening of Liquor shops along the border points of Assam &amp; Arunachal. The Chair assured him to take up the issue with the Deputy Commissioners of the border districts of AP.</p>	Supt. of Excise
23	DSWO	<p>a) The DSWO informed that house to house distribution of food materials among the 3-6 yr Child have been</p>	DSWO

		<p>running in the district.</p> <p>b) As per direction in the last DDC meeting DSWO visited 10 AWC and submitted report..</p> <p>c) The Chair directed i/c DSWO to submit list of AWC for infrastructure development to the concerned BDOs on urgent basis with a copy to DC, Dhemaji.</p> <p>d) All other schemes ruuuning smoothly in the district.</p>	
24	Handloom & Textiles	<p>a) The Supt. H&amp;T apprised the house that 52 Nos. of proposals have been sent to bank where 11 Nos. sanctioned till date.</p> <p>b) The Chair directed Supt. H&amp;T to discuss the issue with the LDM, Dhemaji .</p> <p>c) The Chair urged Supt. to take necessary steps for improvement of handloom production in the district.</p>	<p>Supt. H&amp;T</p> <p>LDM</p>
25	Sericulture	<p>a) The AD Sericulture apprised that 735 Nos. of Solar lamp have been distributed among the beneficiaries out of 1083 Nos. of target in the district.</p> <p>b) Letter has been sent to MD for release of remaining solar lamps to the district.</p> <p>c) The distributions of Mulberry silk worm seeds among the cultivators have been completed.</p> <p>d) On the issue of encroachment of dept. land in the Gogamukh area the Chair directed AD to submit full progress report on the issue in the next DDC meeting.</p>	AD Sericulture
26	PHE	<p>a) The EE apprised the house that discussions is going with the consultant agencies for early submission of DPR in relation to JJM in the district where 15th Nov/2021 has been fixed as dead line.</p> <p>b) The EE said that negotiations of land settlement issues have been in nearing completion stages in the district.</p> <p>c) The Chair directed to take necessary steps for successful completion JJM in the district.</p>	EE, PHE
27	DICC	<p>a) The GM DICC apprised the house that 29 Nos. of awareness meetings have been conducted along with the PRI official in the different locations of the district to sensitize the rural youth on the schemes</p>	GM, DICC

		<p>the rural youth on the schemes under DICC.</p> <p>b) The GM pointed that out of 331 applications received under PMEGP scheme only 29 Nos. get credit linkages till date. The Chair asked LDM to take up the issue with concerned banks immediately.</p> <p>c) The Chair directed GM to expedite the activities so that migrant workers get the required opportunities for livelihood in the district.</p>	LDM
28	Forest	<p>a) The DFO apprised the house that the dispose of applications submitted under Forest Right Act has been running in the district as per the instruction given in the previous DDC meeting.</p> <p>b) The Chair directed DFO to publish notification within 10 days in respect of declaration of MAHAL in the Silted river beds of all rivers of the district in consultation with the line departments and submit the report to DC, Dhemaji.</p> <p>c) The Chair highlighted the issue of mining areas where concerned authority has started mining works outside their jurisdiction areas. The Chair directed DFO to visit the site along with the SDO (S) Dhemaji, to examine and submit report to DC on urgent basis.</p> <p>d) The Chair viewed seriously on the encroachment issues of the forest land in the district and directed DFO to take every step actively for protection of the precious forest of the district.</p> <p>e) Demarcation of forest boundaries in some selected part of the district have not been properly demarcated which leads to encroachment of forest land. In this regard the Chair directed DFO to provide forest Maps to the concerned COs and completed the demarcation process by taking help from concerned CO office. The Chair also directed the DFO to properly erect boundary pillars after demarcation of boundaries.</p>	<p>DFO, Dhemaji</p> <p>SDO ( S ) DMJ</p> <p>DFO &amp; Concerned C.Os, DMJ</p>
29	Soil	<p>a) The D.O Soil informed the house that watershed projects of the</p>	D.O, Soil

	Conservation	district have been submitted to State. b) The Chair directed D.O to submit plan of action on Gully Erosion, Soil Conservation in Flood affected area have been submitted to State with a copy to DC, Dhemaji.	
30	ARCS	a) The Sr. inspector apprised the house that out of 354 Nos. of Societies in the district 98 Nos. are not functional. b) The Sr. Inspector also informed that there is no any new scheme running in the district under the department.	Sr. Inspector
31	DLSA	a) The Secretary, DLSA Dhemaji apprised the house that there will be Mega legal awereness camp on 13 <sup>th</sup> Nov at Dhemaji. The Secretary requested all HoDs to provide their support in this regard for successful completion of the event. b) The Secretary also requested to invite DCPO to attend DDC meeting as nos. of issues have been related with DSWO and DLSA.	All HoD  DDC

The Chair requested all HoDs to expedite the department activities for completion of the running schemes/ works within the working season.

The meeting concluded with vote of thanks from the Chair.

Deputy Commissioner Cum  
Chairman, DDC, Dhemaji

Memo No-DD/DCP-110/Pt-ii/2018-19/ 23 Dated Dhemaji the 9<sup>th</sup> Nov/2021.

Copy To:-

1. The Chief Secretary, Govt. of Assam, for favour of kind information.
2. The Addl. Chief Secretary to the Hon'ble C.M of Assam for favour of kind information
3. The Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Deptt, Dispur, Assam for favour of kind information.
4. The Commissioner, NAD, Tezpur for favour of kind information.
5. The Director, Transformation & Development Deptt. Assam for favour of kind information.
6. The Director, Monitoring & Evaluation, T& D Deptt, Dispur Assam for favour of kind information
7. All Officers concerned for necessary action. They will submit report on the action taken by them with regards to their Deptt. Immediately.
8. NIC, Dhemaji, Requesting to upload the same in the District website.
9. Office Copy.

Deputy Commissioner Cum  
Chairman, DDC, Dhemaji