

GOVT.OF ASSAM

OFFICE OF THE DISTRICT SOCIAL WELFARE OFFICER

DHEMAJI

No.DSWO (DMJ) 68/2018-19 /150

Dated Dhemaji the 07th November '2019

ADVERTISEMENT

Applications are invited from the eligible candidate who is citizen of India as defined under Article 5 to 9 of the Constitution of India and fulfill the eligibility norms of educational qualification ,age, ect. As mentioned below against each category of purely temporary contractual post. The post have been created under "District Level Centre for Woman (DLCW)" for the District of Dhemaji under "National Mission for Woman (NMEW)" to support all the Woman Welfare scheme including " Mahila Sakti Kendra"(MSK).

Remuneration:-

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|--------------------------|---|----------------------|
| 1. Woman Welfare Officer | : | Rs. 35,000/- (fixed) |
| 2. District Coordinator | : | Rs. 20,000/-(fixed) |

How to Apply:

Candidate shall be required to download the prescribed application from the website dhemaji.gov.in w.e.f . 08/11/2019 and send duly filled in application with the requisite documents indicated below.

- One copy of the recent passport size photograph (size of 3.5 X 4.5) to be properly pasted on the space provided in the application form. Do not staple the photograph.
- Age-proof certificate (Admit /Certificate of H.S.L.C or equivalent examination).
- Particulars of all examination passed commencing with Matriculation or equivalent Examination .
A candidates could apply only for one post .The envelope sending the application should be superscripted " Application for Woman Welfare Officer or District Coordinator in the District Level Centre for woman (DLCW) " on the top of the envelope and it should be addressed to the District Social Welfare Officer ,Ratanpur, Dhemaji ,Assam, PIN – 787057.

The applicant shall furnish self – attested photocopies of the above mentioned document with declaration as " Certified to be true copy of the original " along with the application .

<u>Sl. No.</u>	<u>Name of the Post</u>	<u>No. of Post</u>
1.	Woman Welfare Officer	1(One)
2.	District Coordinator	2(Two)

However , in case of detection of any false declaration made by the candidate /applicant, he /she will be penalized as per rules / law.

Applications not signed by the candidates will be summarily rejected .

Duly filled Application forms will be received till 05:00 PM Of 21/11/2019 only.

Applications (Including through post) received after the last date shall not be entertained.

Eligibility:

- A. Nationality : The candidate must be an Indian citizen.
- B. Age : The candidates should not be more than 35 years of age as on 31.01.2019
- C. Candidate must possess the prescribed qualification on the date of submission of their applications.
- D. Required qualification /Skills for **Woman Welfare Officer**.
- Masters in Social Work (From a recognized university) with understanding of schemes / programmes implemented with focus on woman.
 - Capable of communicating in the local language / dialect and effectively liaison with district officials.
 - Proficiency with computers for report writing & MIS.
 - Preference will be given to candidates who have experience of working with civil society organization; Woman and resident of same district.
- E. Required qualification /Skill for **District Coordinator**.
- Graduate in Social Work (From a recognized university)
 - Preference will be given to candidates who are well versed with issues related to woman in the District; Able to work with computers such as Word, Excel & PowerPoint; Woman & resident of same District.
- F. Candidates awaiting result of the qualifying examination for eligibility on the closing date of submission of application need not apply.


Only short listed candidates will be called for interview for which no TA/DA , will be paid . List of shortlisted candidate will be published in the website [www. dhemaji.gov.in](http://www.dhemaji.gov.in) on 27/11/2019. The date of interview will be notified in the website www.dhemaji.gov.in subsequently; therefore the candidates are advised to visit the website regularly.

No separate call letters will be sent for attending the interview.

The candidates have to bring their original documents at the time of the interview.

The undersigned reserve the right to re-schedule /Cancel the interview as well as to reject any or all applications without assigning any reasons thereof.

Canvassing directly or indirectly shall disqualify a candidate.


Deputy Commissioner
Dhemaji
Deputy Commissioner
Dhemaji
27/11/19